

The logo for the State Electronics Challenge (SEC) features the letters 'SEC' in a bold, green, sans-serif font. The background of the top banner is a photograph of a laptop screen in a wooded area, with sunlight filtering through the trees.

SEC

State Electronics Challenge

End-of-Life Management Requirements: State Electronics Challenge

**Northeast Recycling Council, Inc.
November 5, 2008**

SEC End-of-Life Objectives

- ESM of toxic constituents
- Resource conservation
 - Extending life through donation
 - Reintroducing materials into commerce
- Regulatory compliance

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Program Requirements Checklist

Requirement #1

Establish a policy, directive, memorandum, &/or guidance requiring environmentally sound management of electronic equipment at end-of life.

Requirement #2

Establish policy, directive, memorandum &/or guidance promoting internal reuse, reuse within another state agency, & donation to regional/local agencies or non-profits (in that order) as preferred disposition methods.

Requirement #3

Develop & maintain system for tracking units of used electronic equipment reused internally, transferred to other state agencies, donated, sent for reuse/recycling, or sent for disposal. Document each equipment transfer.

Requirement #4

Provide recipients of donated equipment with proper instructions on how to manage equipment in environmentally sound manner at end-of-life.

Requirement #5

Use a recycler that demonstrates adherence to environmentally sound management practices OR conduct physical on-site reviews or other due diligence assessments of all recycling & processing facilities that your organization uses at least every 3 years.

Resources

- [End-of-life management resource page](#)
- [Environmentally sound management of electronics fact sheet](#)
- [Checklist for Selection of Electronics Recycling Services](#)
- [Guideline for on-site reviews](#)
- Reuse & donation

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